

**New York Folklore Society
Records, 1950-1998
SC22879**

QUANTITY: 8 boxes (8 cu. ft.)
ACCESS: Open for research
ACQUISITION: Records transferred by deed of gift from the New York Folklore Society to the New York State Library on March 21, 2006
PROCESSED BY: H. E. Weltin, Senior Librarian, August 2006

Historical Note:

The New York Folklore Society (NYFS) was founded in Albany in 1944 by Harold W. “Tommy” Thompson and Louis C. Jones. Dr. Thompson was, at the time, a professor at the State University of New York at Albany and author of *Body, Boots, and Britches*; he later became professor emeritus of English and folklore at Cornell University. In the 1950s he hosted a call-in radio show about folklore on WGY in Schenectady. Mr. Jones, an authority on folk art, crafts, and the supernatural, was the director of the New York State Historical Association in Cooperstown from 1947 to 1972. NYFS was formed first as a division of the New York State Historical Association (NYSHA), but broke away that year, although it did maintain a long-standing affiliation with NYSHA and its Farmers’ Museum.

Louis Jones described the purpose of the society and its publications as “to plow back” into the community the folklore collected by scholars and lay people throughout the state. A 1979 NYFS membership form stated: “The objective of the New York Folklore Society is to promote the collection, study, publication, and dissemination of all aspects of the folk culture of the people who live and have lived in New York State.”

The society’s primary activities were the hosting of folklore meetings or conferences for its members, typically two meetings a year, and publishing its journal, which began with the first issue of the *New York Folklore Quarterly* in 1945. By February 1946 NYFS had 1,400 members, far more than belonged to American Folklore Society or any other folklore-oriented organization in the country at that time. The journal, which would change its name to *New York Folklore* in 1975, was very well-regarded in the field of folklore and attracted subscribers, largely academic institutions, from around the world.

NYFS was headed by an all-volunteer board from its founding until 1990. The society faced several difficult periods in the 1970s and early 1980s, such as a protracted involvement with the IRS to straighten out questions about the society’s designation as a tax-exempt organization (a 501(c)(3) organization), financial hardships and editorial difficulties that eventually caused a temporary halt in the publication of the journal.

In 1990, NYFS hired its first full-time executive director, John Suter, and opened an office in Ithaca, N.Y. Records from the Mr. Suter’s tenure show NYFS actively and diligently applying for grant funding, and document NYFS’s growing involvement as a leader as a statewide service organization for the field of folk and traditional arts. One of the major grants secured by NYFS

was a multi-year grant from the New York State Archives' Documentary Heritage Program (DHP) to aid folklore organizations and traditional craftspeople and artisans in documenting their holdings and to increase awareness of the need to archive these materials properly. NYFS produced two manuals for archiving folklore materials as part of the DHP funding: *Working with Folk Materials in New York State: A Manual for Folklorists and Archivists*, and *Folklore in Archives: A Guide to Describing Folklore and Folklife Materials*.

As of late 2006 NYFS was an active organization. In 1999 (after the time period covered by the records in this collection), the society relocated to Schenectady, N.Y. Its mission statement, as stated on its website, reads: "The New York Folklore Society fosters the study, promotion, and continuation of folklore and folklife of New York's diverse cultures through education, advocacy, support, and outreach." Thus, it is still in close keeping with the aims of NYFS since its founding. More information about the activities of the NYFS can be found on its website at <http://www.nyfolklore.org/index.html>.

Scope and Content Note:

The records in this collection document the operational activities of the New York Folklore Society from the early 1950s until the late 1990s. There is little folkloric content in this collection.

The New York Folklore Society is a small, membership-based, not-for-profit organization led by a volunteer board of directors, which, prior to the creation of the position of executive director, oversaw all NYFS's operations. NYFS's primary activities were holding annual and semi-annual membership meetings and folklore conferences, and publishing a folklore journal.

The types of materials found in this collection include flyers, invitations, RSVP cards, programs and other materials connected to organizing, promoting, and holding membership meetings; correspondence, meeting minutes, and other materials documenting board business; financial records and reports; well-documented grant applications to the New York State Council on the Arts and the Documentary Heritage Program of the New York State Archives, and subscription records to NYFS's publications.

Isolated copies of NYFS's publications are scattered throughout this collection. Researchers interested in NYFS's journal, *New York Folklore Quarterly* (later *New York Folklore*, New York State Library call number 398.3,N54f), or the *New York Folklore Newsletter* (New York State Library call number 398.329747,qN532,94-13302) are directed to the New York State Library's holdings, or to the holdings of their own libraries. The New York Folklore Society's journal has also been microfilmed by University Microfilms International. *New York Folklore* and the *New York Folklore Society Newsletter* were replaced by *Voices: The Journal of New York Folklore* in December, 2000.

The New York Folklore Society Records have been divided into five major series.

The **Board and Business Records Series** is comprised of records pre-dating, for the most part, the creation of the position of executive director, and documents the activities of the society and its board.

The **Subscription Records Series** contains membership and subscription records for the society's periodicals, *New York Folklore Quarterly*, later renamed *New York Folklore*, and the *New York Folklore Newsletter*. The Board and Business Records Series also contains subscription and membership records interfiled with other materials. Researchers interested in subscription records are advised to investigate both series.

The **Nicolaisen Records Series** contains records that were once in the possession of Wilhelm F. H. "Bill" Nicolaisen, a long-time board member of NYFS. This series consists of the same type of records as in the Board and Business Records Series, but, unlike the Board and Business Records Series for which the provenance is uncertain, these records can be securely ascribed to Nicolaisen's ownership.

The **Kirshenblatt-Gimblett Records Series** contains records that were once in the possession of Barbara Kirshenblatt-Gimblett, a board member of NYFS and active member of the New York City Chapter of the NYFS, which later became a separate organization called City Lore. This series consists of the same type of records as in the Board and Business Records Series, but, unlike the Board and Business Records Series for which the provenance is uncertain, these records can be securely ascribed to Kirshenblatt-Gimblett's ownership.

The **Executive Director's Records Series** was made into a series separate from the Board and Business Records Series because the creation of the full-time, paid executive director position represented a significant shift in the operation of the NYFS, even though these, too, are business records. The Executive Director's Records Series is further broken down into four sub-series: Other Organizations, Marketing, Conferences and Meetings, and Grants and Grant Applications

Documentation within the collection indicates that these records were periodically packed up and moved from location to location or passed from board member to board member. Some reorganizing of folder order has been done – mainly grouping together folders that showed signs of having been grouped together at one time, but boxed up out of order. Based on evidence such as comments in board member correspondence, and the fact that labeled folders frequently contain more, or different material, than indicated, it seems that often during the society's history, especially before paid staff were hired by the society, records were kept somewhat haphazardly.

Processing Note:

In cases where the original folder was labeled, the text of that label is transcribed in quotation marks on the top right-hand side of the acid-free folder.

Series in this collection have been arranged roughly in chronological order, but obviously related folders were grouped together where appropriate. In order to make the best use of supplies, the contents of the original folders were rehoused in the most appropriately sized acid-free folders,

letter-size or legal-size. For most series, this means folders run in sequential order on two tracks: the letter-size folder sequence and the legal-size folder sequence. Boxes 3, 6, and 8 contain legal-size folders.

Series: Board and Business Records

The Board and Business Records Series contains records pertaining to New York Folklore Society business, from its founding until the early 1990s when the society created and filled a paid executive director position. Until the creation of the executive director position, the society's activities – its meetings, publications, subscription and membership maintenance, and all ancillary activities – were handled or directed by board members.

These records are arranged roughly in chronological order, but obviously related records are grouped together where appropriate. Letter-size folders in this series are housed in Boxes 1 and 2; legal-size folders in this series are housed in Box 3.

Box	Folder	Description
3	1	Financial and bookkeeping records. 1950-1960
1	1	“New York Folklore Society Forms” Examples of stationery, forms, invitation cards, flyers, notices, etc. One page bibliography of selected local history-related articles that appeared in the <i>New York Folklore Quarterly</i> . 1951-1954
1	2	“Folklore Copyright” Correspondence and Certificates of Registration of a Claim to Copyright in a periodical manufactured in the United States of America. 1953-1974
1	3	“Advertising in Folklore Quarterly” Correspondence, pricelist, mock-up of ad, and other materials relating to advertisers taking out ads in the <i>New York Folklore Quarterly</i> . 1953-1961
1	4	“Harold W. Thompson 1954” Correspondence between Harold W. Thompson and others concerning <i>New York Folklore Quarterly</i> business. 1954-1960
3	2	“New York Folklore Society Meetings” Programs, notes, press release, mailing list, and other materials pertaining to NYFS meetings. 1955-1956
3	3	“Folklore Letterhead” Correspondence discussing revisions to NYFS's letterhead, and samples of letterhead. 1955-1959
3	4	“Announcement Card Winter Folklore Meeting” Press releases, programs, invitations, correspondence, and other materials relating to the planning and organization of NYFS annual meetings. 1955-1959
1	5	“University Microfilms” Correspondence between NYFS and University Microfilms regarding microfilming of the <i>New York Folklore Quarterly</i> . Royalty statements. 1955-

Box	Folder	Description
		1970
3	5	“Special HWT issue of Quarterly” Photographs and negative, Correspondence discussing and organizing the dedication of an issue of the <i>New York Folklore Quarterly</i> as a <i>Festschrift</i> for Harold W. Thompson. 1956-1958
3	6	“Annual Meeting 1957 - Folklore Society” Programs, participant lists, invitation cards, minutes, correspondence and other materials relating to the planning and organization of NYFS meetings. 1956-1961, 1969
1	6	“Folklore Quarterly Production Costs” Redesign experiments for letterhead envelopes. ca. 1957-1958
3	7	“Winter Meeting (Folklore) 1959” Notes, invitations for meetings, correspondence, press releases. 1958-1962
1	7	“American Folklore Society” Notice and correspondence regarding the American Folklore Society’s 1959 regional meeting in Albany. 1959
1	8	“1950” Receipts. 1950
1	9	“1951” Receipts. 1951
1	10	“1952” Receipts. 1952
1	11	“1953” Receipts. 1953
1	12	“1954” Receipts. 1954
1	13	“1955” Receipts. 1955
1	14	“1956” Receipts. 1956
1	15	“1957” Receipts. 1957
3	8	“1958” Receipts. 1958
3	9	“1959” Receipts. 1959
3	10	“1961” Receipts. 1961

Box	Folder	Description
1	16	“C” Correspondence, subscription records, grant application to the New York State Council on the Arts. 1959-1970
1	17	“D” Correspondence, membership and subscription records, banking statements. 1958-1962
1	18	“E” Subscription records and correspondence. 1960-1963
1	19	“F” Correspondence, membership and subscription records, catalog from Folklore Associates. 1954-1964
1	20	“G” Subscription and membership records, correspondence. 1953-1963
1	21	“H” Subscription and membership records, correspondence. 1960-1963
1	22	“K” Correspondence, subscription and membership records. 1960-1963
1	23	“L” Subscription and membership records, correspondence. 1959-1963
1	24	“M” Subscription records, correspondence, meeting notice. 1958-1963
3	11	“N” Subscription records, Nebraska Folklore Society’s <i>Newsletters</i> for Spring and Fall 1963. 1959-1963
3	12	“O” Draft of press release, subscription and membership records, correspondence. Clippings and program regarding Lois O’Connor. 1959-1963
1	25	“P” Subscription records, correspondence. 1959-1964
1	26	“Q” Subscription records. 1959-1961
3	13	“R” Correspondence, press release, subscription and membership records, issue of <i>Folk Music and Dance</i> . 1959-1963
1	27	“S” Subscription and membership records, correspondence. 1959-1963
1	28	“T” Correspondence, membership and subscription records, invoice. 1959-1963

Box	Folder	Description
1	29	“V” Invoice, subscription and membership records, correspondence. 1959-1964
1	30	“W” Correspondence, membership and subscription records. 1957-1963
1	31	“XYZ” Correspondence regarding membership. 1954-1956
3	14	“Folklore Winter Meeting” Invitation cards for past meetings, correspondence, press release announcing Grace Hudowalski’s election as president of NYFS. 1961-1962
1	32	“Sept. Meeting - 1962” Correspondence, RSVPs, invitations, notes, and other materials relating to the planning and organization of the 1962 and 1963 Fall Meetings. 1962-1963
1	33	“March Meeting - 1963” Correspondence, ads, invitations, and other materials relating to the planning and organization of the 1963 Winter Meeting. 1963
1	34	“Flyer” Redesigned flyer and correspondence. 1963
1	35	“Winter Meetings 1964, Folklore” Announcement and correspondence regarding the 1964 Winter Meeting. 1964
3	15	“Folklore Meeting ’64” Correspondence, registration forms, notes, and participant list relating to the planning and organization of the 1964 Fall Meeting. 1964
1	36	“Old Meeting’s Program Notes” Invitations and programs for NYFS meetings. 1964, 1972, 1977
3	16	“Sept. Meeting - 1965” Correspondence, press release, notes, RSVP cards, and other materials relating to the planning and organization of the 1965 Fall Meeting. 1965
1	37	“March Meeting - 1967” Press release, correspondence, and other materials relating to the planning and organization of NYFS meetings. 1965-1967
1	38	“New York Folklore Society pre-1978 Hurst activities” Correspondence primarily to and from Richard M. Hurst. Meeting agendas and minutes, notices, memoranda and notes. 1969-1976
3	17	“Folklore/Council on the Arts” Grant application and forms for a New York State Council on the Arts grant. 1970
1	39	“Folklore - NYSCA” Documents relating to a New York State Council on the Arts grant NYFS received to locate and document traditional craftspeople and performers. 1971-

Box	Folder	Description
		1972
3	18	Financial records, amendment to grant application, deposit slips, correspondence and memoranda, requests for reimbursement. 1971-1979
3	19	“Lennon’s Litho” Invoices and correspondence to and from several printers (including Lennon’s Litho in Herkimer, N.Y.), notes, and corrections. 1976-1978
3	20	“IRS under Hurst pre-Heller” Correspondence and documentation pertaining to Internal Revenue Service recognition of NYFA as a 501(c)(3) tax-exempt organization. 1976-1979
1	40	Pages from February 1977 <i>New York Folklore Newsletter</i> . 1977
1	41	“University Microfilms” Royalty statements from University Microfilms International. 1977-1984
3	21	“New York Folklore Society Correspondence 1978” Correspondence primarily between board members. Few subscription and membership records. 1977-1978
3	22	Correspondence and forms from the Internal Revenue Service. 1977-1979
1	42	Flyer for annual Spring Meeting. 1978
1	43	“NYFS Ballots 1978” Ballots for the board’s executive committee selection. 1978
1	44	“Form letters and forms 1978-9” Form letter responding to inquiries regarding NYFS and its publications. 1978-1979
1	45	“Correspondence: Pre-1983” Correspondence to and from Jack Braunlein, president of the New York Folklore Society. 1978-1981
1	46	Board correspondence, newsletter, financial records, reports, meeting minutes, subscription records. 1979-1984
1	47	“New York Folklore Correspondence - General from 7/79” Correspondence to and from Board members, in particular Mrs. Clyde Eller Helfter and Allen Walker Read. 1979
1	48	“Helfter” Correspondence from Mrs. Clyde Eller Helfter to board members. 1979
3	23	“City Lore - Program Publicity” Posters, flyers and programs for folklore events in New York City. Board meeting notice and meeting agenda. 1979-1984
3	24	“City Lore: Correspondence” Board correspondence and memoranda, meeting minutes, other correspondence, City Lore’s goals for 1986 and prospectus for research and

Box	Folder	Description
		documentation project. Correspondence relating to the New York State Council on the Arts' proposed elimination of its folk art coordinator position. 1982-1986
3	25	"City Lore: Conference, "What's Cooking" Flyers and notices of City Lore events and brochures for items of related interest. 1984
3	26	"Correspondence: City Lore" Meeting minutes, flyers, brochures, budgets, correspondence, partial grant application, and other materials relating to City Lore board business. 1984-1985
3	27	"City Lore: Play Project Budget" Revised budget for National Endowment for the Humanities' (NEH) grant. <i>New York Times</i> article from Sept. 18, 1985 "Studying New York Children at Play," by Elizabeth Kolbert. 1985
1	49	"Program 1980 NYC Spring" Program for folklore conference in New York City, and invitations and announcement cards for earlier meetings in 1964 and 1970. 1980
3	28	"New York Folklore Society - Reports on Conferences NYC" Flyers, posters, press releases, and programs for folklore events. <i>New York Times</i> articles on folklore events. "Final Report to the New York Council for the Humanities," regarding grant for conference on folklore in New York City. 1980
3	29	"Libby" Correspondence from <i>New York Folklore</i> editor Elizabeth 'Libby' Tucker, <i>New York Folklore Journal</i> inventory list, editor reports. 1980-1982
3	30	"Master List cancelled checks" Financial records. 1980-1983
3	31	"N.Y.S. Folklore Inventory Master List" Inventory of back issues of <i>New York Folklore Quarterly</i> up to 1983. 1983
1	50	"Allen Walker Read" Articles by and correspondence from Allen Walker Read. 1980-1983
3	32	Board correspondence and memoranda, address list of board members, proposed by-laws, meeting minutes, conference programs. 1980-1984
1	51	Correspondence to Madge Heller from Bill Nicolaisen. 1980-1984
1	52	"Incorporation Papers: Madge Heller" Application and supporting documents for the NYFS's application to the Internal Revenue Service for tax-exempt status under Section 501(c)(3). 1980-1984
1	53	"Russell [sic] Hope Robbins"

Box	Folder	Description
		Letter from Rossell Hope Robbins to Allen Walker Read. 1981
1	54	“NYFS: NYSCA Proposals pre-1984” Correspondence regarding proposals to the New York State Council on the Arts. 1981
1	55	“Minutes: 1981” Executive board meeting and Fall Meeting minutes. 1981
3	33	“Newsletter” Issues of the <i>New York Folklore Society Newsletter</i> . Correspondence discussing New York State Council on the Arts funding of the newsletter by the New York City chapter of NYFS. 1981-1982
1	56	“Income 1982-1983” Overdraft Notices, check stubs, correspondence. 1981-1982
1	57	“Coda Press” Correspondence and invoices. 1981-1982
3	34	“New York Folklore Society Newsletter etc.” <i>New York Folklore Society Newsletters</i> . 1981-1982
1	58	Cancelled checks signed by Madge Heller, found loose. 1980-1983
1	59	Mail deposit receipts submitted by Madge Heller, found loose. 1980-1983
3	35	“N.Y.S.C.A.” Documents relating to a grant application to the New York State Council on the Arts. 1982
1	60	“Louis C. Jones” Syracuse University press announcement of Louis C. Jones’ book, <i>Three Eyes on the Past</i> . ca. 1982
1	61	“Yael” Correspondence from Yael Zerubavel. 1982
1	62	“Gerry Warshaver” Correspondence from Gerry Warshaver. 1982
1	63	“Executive Board Fall ’82” Minutes of Fall 1982 executive board meeting. 1982
1	64	“Business Meeting Minutes Fall 1982” Minutes of 1982 annual business meeting minutes. 1982
3	36	“Fall Meeting 1982 Agenda: Programme” Agenda, editor’s report, and program for the Fall 1982 meeting. 1982
1	65	“Report of 1982 Bill Nicolaisen” President’s report to NYFS. 1982
3	37	Meeting minutes, board member address list, correspondence, grant application to the New York State Council on the Arts. 1982-1983

Box	Folder	Description
1	66	Memorandum regarding the 1983 Fall Meeting. 1983
3	38	“New York Folklore Society - Correspondence” Correspondence and calls to action to oppose a bill to designate the square dance as the national folk dance of the United States. Correspondence and supporting materials concerning the effort to save the position of folk art coordinator at the New York State Council on the Arts. Grant application, correspondence, meeting minutes. 1983-1984
3	39	“New York Folklore Newsletter - Correspondence” Requests for reimbursements for expenses connected to the <i>New York Folklore Newsletter</i> , and other correspondence. 1983-1984
1	67	“1984 Newsletter Correspondence” Correspondence, meeting agenda, flyer, notes. 1984-1985
1	68	“New York Folklore: Bills, Reis Graphics” Invoices from Reis Graphics. 1984-1985
1	69	“New York Folklore: Bills, Thomson-Shore” Invoices from and correspondence to Thomson-Shore, Inc. Thomson-Shore employee photograph from 1982 with caption. 1984-1985
1	70	“Correspondence: Lee Haring” Correspondence to and from Lee Haring. 1984-1985
3	40	“Correspondence: Board of Directors” Correspondence among Board members, address list of Board members, draft of Breezy Hill Orchard grant, <i>New York Folklore Newsletters</i> . Much of the correspondence is to or from Secretary-Treasurer Paula Tadlock Jennings and discusses NYFS’s financial crisis. 1984-1986
2	1	“New York Folklore: Bills, Phil Stevens” Receipts and requests for reimbursement from Phillips Stevens, Jr. in connection with his activities as editor of <i>New York Folklore</i> . 1984-1986
2	2	“Correspondence: Phillips Stevens, Jr.” folder 1 of 2 Correspondence and memoranda from Phillips Stevens, Jr. 1984-1986
2	3	“Correspondence: Phillips Stevens, Jr.” folder 2 of 2 Correspondence and memoranda from Phillips Stevens, Jr. 1984-1986
2	4	“Newsletter Correspondence - 1985” Correspondence to Paula Tadlock Jennings and one issue of the Lower Hudson Conference <i>Newsletter</i> . 1985
2	5	“Lydia Fish - Correspondence” Correspondence from Lydia Fish, meeting minutes, and notes on Board meeting. 1985-1986
2	6	“Correspondence: Ansel Press” Invoices from and correspondence to Ansel Press. 1985-1986

Box	Folder	Description
2	7	“Ansel Press, Inc.” Financial statements, invoices, and correspondence with Ansel Press. 1986-1984
2	8	“Jennings, Paula Tadlock” Correspondence, flyers, report. 1986
2	9	“NYFS Board Minutes/Reports” folder 1 of 2 Financial records and reports, membership list, correspondence and memoranda between board members. 1986-1989
2	10	“NYFS Board Minutes/Reports” folder 2 of 2 Financial records and reports, membership list, correspondence and memoranda between board members. 1986-1989
2	11	“NYFS Financial Reports” folder 1 of 2 Financial records and reports, memoranda and reports to the board, 1986-1991
2	12	“NYFS Financial Reports” folder 2 of 2 Financial records and reports, memoranda and reports to the board, 1986-1991
2	13	“1987 Meeting Registrations” Flyer and completed registration forms for 1987 annual meeting. 1987
3	41	Meeting minutes and agendas, correspondence and memoranda primarily among board members, board membership lists, brochures, checkbook. 1987-1991
2	14	Membership list, editorial office expenses. 1988
2	15	“Board Minutes 1990” <i>New York Folklore Newsletter</i> , board meeting minutes and agendas, memoranda, reports, notes, board membership lists. 1990
2	16	“Financial Reports 1990” Financial records and reports, job description for executive director position. 1990
2	17	Correspondence, drafts of book reviews. Information for contributors to <i>New York Folklore</i> and guide to style. 1995-1996
2	18	Correspondence concerning, and drafts of, A.H. Walle’s article, “Negotiating Equitable Intervention: Marketing vs. Human Relations Theory.” 1996
2	19	Correspondence and comments regarding, and drafts of, Gerald L. Pocius’s article, “Lithuanian Landscape in America: Houses, Yards, and Gardens in Scranton, Pennsylvania.” 1996
2	20	Proofed drafts of Nancy Groce’s article, “Knowing the Score: The Transmission of Musician Jokes and Professional and Semi-Professional Musicians.” 1996
2	21	Correspondence regarding editorial matters for <i>New York Folklore</i> , proofed

Box Folder Description

		drafts of Peter Narváez's article, "'From New York City Down to the Gulf of Mexico' Highway 61 in African-American Blues, Bob Dylan's Songs, and Canadian Film." 1996-1997
2	22	Correspondence concerning, and drafts of, John E. Carter's 1996 Fall Conference keynote address, "Parallax: History and Moral Truth," which was considered for publication in <i>New York Folklore</i> . 1996-1997
2	36	"Board Mtg. Tapes (Minutes)" 2 audiocassettes in cases labeled "Board Mtg. - 9/16/90 I" and "Board Mtg. - 9/16/90 II" respectively.

Series: Subscription Records

This series documents subscription activities involving NYFS's publications, the *New York Folklore Quarterly* (1946-1974) which became *New York Folklore* (1975-1999), and the *New York Folklore Society Newsletter*. Subscription records are also scattered throughout the Board and Business Records Series, especially where the subscription records were interfiled with other board and NYFS records such as correspondence, meeting minutes, memoranda, etc.

Membership records are treated here as subscription records for the most part. NYFS considered its journal to be a benefit of membership, but many individuals and institutions joined the society solely to receive the journal and considered themselves subscribers rather than members.

While the individual records are by themselves insignificant, the bulk of them have been preserved. Taken together they may give the researcher the sense of how time- and labor-intensive it could be for a small, largely volunteer-run organization to publish a journal of widespread academic interest. Libraries internationally subscribed to the *New York Folklore Quarterly*, and academic institutions and libraries tended to use subscription agencies. This accounts for the very high volume of forms from subscription agencies, of which Ebsco and Faxon were the principal ones.

By 1977-1978 the society had fallen drastically behind in its publication schedule. Subscription records from this time document hundreds of subscriber complaints from around the world.

Documentation of issues dealt with from the editorial side can be found in the Board and Business Records Series, and to a lesser extent in the Nicolaisen Series. Phillips "Phil" Stevens, Jr. was especially outspoken about his concerns as editor, but discussions of editorial matters can be found throughout board minutes and correspondence.

Letter-size folders in this series are housed in Box 4; legal-size folders in this series are housed in Box 6.

Box Folder Description

6	1	"Folklore Post Office Data" Documentation regarding second-class mailings of the <i>New York Folklore</i>
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Box	Folder	Description
		<i>Quarterly</i> . 1953-1974
4	1	“N.Y. Folklore Subscription Agencies 1954” Correspondence with subscription agencies. 1954-1963
4	2	“Cornell” Correspondence and other materials regarding NYFS’s involvement in Cornell University Library’s gifts-and-exchange program. 1957-1976
4	3	“Paid Refunds” Subscription records. 1977
4	4	“Tolkien” Subscription records. 1977
4	5	Subscription records. 1977-1982
4	6	“NYFS Renewals” Membership records and responses to special appeal asking members to pay their dues as early as possible. 1978
4	7	1978 - Cooperstown Correspondence” Subscription and membership records. 1978
4	8	“NYFS Financial Matters 1978” Subscription records, requests for reimbursements, correspondence and notes about financial matters. 1978
4	9	“Orders which have been typed on cards” (Folder 1 of 2) Subscription records. 1978-1979
4	10	“Orders which have been typed on cards” (Folder 2 of 2) Subscription records. 1978-1979
4	11	“Answered 1978 Correspondence” Subscription records. 1978-1979
4	12	“NYFS Correspondence 1979” (Folder 1 of 2) Subscription records and correspondence. 1979
4	13	“NYFS Correspondence 1979” (Folder 2 of 2) Subscription records and correspondence. 1979
4	14	“Correspondence 7/1979” Subscription and gifts-and-exchange program records. 1979
4	15	“New York Folklore - Membership Correspondence 1979” Subscription records, mostly subscriber complaints. 1979
4	16	Subscription records. 1979-1983
4	17	“Renewals 1980” (Folder 1 of 2) Membership renewals and subscription records. 1980
4	18	“Renewals 1980” (Folder 2 of 2)

Box	Folder	Description
		Membership renewals and subscription records. 1980
4	19	Subscription records. 1981-1982
4	20	Subscription records. 1982-1983
4	21	“NYFS Renewals to Be Entered 1983” Subscription records. 1982-1983
4	22	“Correspondence January 1983” Subscription records. 1983
4	23	Subscription records. 1983
4	24	Subscription records. 1983
4	25	“Renewals for 1983, Dave + I completed, should be checked” Subscription records. 1983
4	26	“Finished Biz?” Subscription records, and some unrelated correspondence and notes. 1984
4	27	“Correspondence: Members” Subscription and membership records. Correspondence to and from board members. Press releases and other materials. 1984-1986
4	28	“1985 Memberships” Membership and subscription records. 1985
4	29	“1986 Memberships” Membership and subscription records. 1985-1986
4	30	“Ebsco” Subscription records. 1977-1979
4	31	“Correspondence: Ebsco Subscription Serv.” Subscription records. 1985
4	32	“F.W. Faxon, Inc.” Subscription records. 1977-1978
4	33	Subscription records, all forms from Faxon. 1977-1978
4	34	“Faxon” Subscription records. 1985
4	35	“International Book House (India)” Subscription records. 1977
4	36	“McGregor Magazine Agency” Subscription records. 1984-1985
4	37	“Moore-Cottrell” Subscription records. 1977-1978
4	38	“Read-More Publications”

Box	Folder	Description
		Subscription records. 1984-1985
4	39	“Turner Subscriptions” Subscription records. 1985

Series: Nicolaisen Records

Wilhelm F. H. “Bill” Nicolaisen was a professor of English and folklore in the Department of English, General Literature and Rhetoric at the State University of New York at Binghamton and a long-time board member of NYFS, who served as president from 1972-1976 and again from 1981-1983. He was made an honorary vice president of NYFS in 1991.

Much of this series consists of correspondence and memoranda among board members. Two frequent correspondents to Nicolaisen were Phil Stevens, editor of NYFS’s journal, and Dan Ward the secretary/treasurer.

These records were sent by Dr. Nicolaisen to NYFS in response to a request for materials to be deposited with the New York State Library’s Manuscripts and Special Collections unit. Unlike the records in the Board and Business Records Series, which came from various unattributed sources, the Nicolaisen Records Series are known to have been created or kept by Dr. Nicolaisen in relation to his role on the NYFS Board and are thus treated as a separate series.

Letter-size folders in this series are housed in Box 2; legal-size folders in this series are housed in Box 6.

Box	Folder	Description
2	23	Minutes and correspondence relating to Council of New York Folklorists business, minutes from NYFS Board meeting, flyers, notes, correspondence. 1972-1980
2	24	Copies of the <i>New York Folklore Newsletter</i> . 1975-1977, ca. 1980
2	25	Board meeting minutes and agenda, correspondence, memoranda, and financial reports. 1975, 1986-1987
2	26	“New York Folklore Society” Flyers, correspondence and memoranda, meeting programs, <i>New York Folklore Newsletter</i> , NYFS’s proposed revised by-laws. 1977-1981
6	2	“New York Folklore Society 1981” (Folder 1 of 2) Correspondence, Board reports, meeting agendas and minutes, flyers, NYFS’s New York City Chapter’s <i>Newsletters</i> , report to New York Council on the Humanities from New York City Chapter on conference grant, report titled “Guide to Holdings of the Traditional Craft Archive” by Mark N. Howard. 1977-1981
6	3	“New York Folklore Society 1981” (Folder 2 of 2)

Box	Folder	Description
		Correspondence, board reports, meeting agendas and minutes, flyers, NYFS's New York City Chapter's <i>Newsletters</i> , report to New York Council on the Humanities from New York City Chapter on conference grant, report titled "Guide to Holdings of the Traditional Craft Archive" by Mark N. Howard. 1977-1981
2	27	Board correspondence and memoranda, meeting minutes, board member address list, flyers. 1982-1987
6	4	Correspondence, flyers, <i>New York Folklore Newsletters</i> , meeting agendas and minutes. 1983-1985
2	28	Correspondence and memoranda, board member address list, meeting minutes, <i>New York Folklore Newsletter</i> . 1984-1986
6	5	Grant application, flyers, correspondence and memoranda, meeting minutes, financial statements. 1984-1985
2	29	Correspondence regarding board nominating committee business. 1986
2	30	Financial statement, flyers, address list of 1986-1987 executive board, copy of <i>New York Folklore Newsletter</i> , correspondence. 1986-1987
2	31	Board correspondence. Lengthy documentation from Steve Zeitlin regarding City Lore's application for a National Endowment for the Humanities grant for their "City Play" exhibit. 1986-1987
2	32	Meeting minutes, financial statements, and correspondence and memoranda from Phil Stevens concerning <i>New York Folklore</i> . 1986-1987
6	6	Memo to the Board from Secretary/Treasurer Daniel Franklin Ward regarding fundraising. 1987
2	33	Photographs with no identifying information of an NYFS outdoor event at Fern Cliff, ca. 1990s

Series: Kirshenblatt-Gimblett Records

Barbara Kirshenblatt-Gimblett, professor in the Department of Performance Studies at New York University, was a NYFS board member and a very active member in the New York City Chapter of the New York Folklore Society (which took the name City Lore in 1986). Between 1981 and 1986 she also served on the New York State Council on the Arts' (NYSCA) Folk Arts Advisory Panel.

This series contains documents pertaining to her work with both the New York State Council on the Arts and the New York Folklore Society.

These records were sent by Dr. Kirshenblatt-Gimblett to NYFS in response to a request for materials to be deposited with the New York State Library's Manuscripts and Special Collections unit. Unlike the records in the Board and Business Records Series, which came from

various unattributable sources, the Kirshenblatt-Gimblett Papers are known to have been created or kept by Dr. Kirshenblatt-Gimblett in relation to her role on the NYFS Board and are thus being treated as a separate series.

These records were sent by Dr. Kirshenblatt-Gimblett to NYFS in response to a request for materials to be deposited with the New York State Library's Manuscripts and Special Collections unit. Unlike the records in the Board and Business Records Series, which came from various unattributed sources, the Kirshenblatt-Gimblett Records Series are known to have been created or kept by Dr. Kirshenblatt-Gimblett in relation to her role on the NYFS board and are thus treated as a separate series.

Letter-size folders in this series are housed in Box 2; legal-size folders in this series are housed in Box 6.

Box Folder Description

6	7	"NYSCA mtgs. appl. etc." (Folder 1 of 2) Documents connected with Kirshenblatt-Gimblett's tenure on the New York State Council on the Arts' Folk Arts Advisory Panel. Grant application to NYSCA. Notices, reports, and correspondence related to NYSCA business. Correspondence dealing with New York Folklore Society and other business. 1979-1989
6	8	"NYSCA mtgs. appl. etc." (Folder 2 of 2) Documents connected with Kirshenblatt-Gimblett's tenure on the New York State Council on the Arts' Folk Arts Advisory Panel. Grant application to NYSCA. Notices, reports, and correspondence related to NYSCA business. Correspondence dealing with New York Folklore Society and other business. 1979-1989
2	34	"New York Folklore Newsletters" Issues of <i>New York Folklore Newsletter</i> . 1979-1986
2	35	"NY Folklore Meetings" Meeting minutes, notices, and other documents pertaining to NYFS Board business, financial statements, flyers, and programs for folklore events. 1984-1986
6	9	Flyers, brochures, mass mailings on arts advocacy. ca. 1986-1990

Series: Executive Director's Records

This series is comprised of files prepared for deposit with the New York State Library by John Suter who became the New York Folklore Society's executive director in 1990. It contains business records of NYFS, and files on other organizations involved in folklore and on folklore events. Extensively documented grant applications and reports for grant-funded projects provide information on the society's activities, as well as the priorities of agencies prominently funding folkloric activities in New York during the 1990s.

These records are treated as a separate series from the Board and Business Records Series as they were created and organized under a different organizational model than that of the volunteer leadership that had guided the New York State Folklore Society prior to the hiring of professional executive staff. This series has been further broken down into four sub-series: Other Organizations, Marketing, Conferences and Meetings, and Grants and Grant Applications

Sub-series: Other Organizations

Files on other organizations the work of which was of interest or which had some folkloric association.

Letter-size folders in this sub-series are housed in Box 5; legal-size folders in this series are housed in Box 6.

Box	Folder	Description
6	10	“Albany Institute” Documents relating to the planning and presenting of the Albany Institute of History and Art’s conference on folk arts called “For the Love of It: Traditional Arts in the Community.” 1991-1993
5	1	“AASLH panel” Program, correspondence, session proposal, and materials relating to John Suter’s presentation, “A Future for the Past: New York State’s Documentary Heritage Program,” to the American Association for State and Local History’s (AASLH) annual meeting. 1995
5	2	“American Folklore Society Pre-1996” (Folder 1 of 2) Publications and communications from the American Folklore Society (AFS). Confirmation letters and other forms regarding NYFS attending as exhibitors at AFS annual meetings. Proposals for presentations to be given at AFS annual meetings by John Suter. 1992-1995
5	3	“American Folklore Society Pre-1996” (Folder 2 of 2) Publications and communications from the American Folklore Society (AFS). Confirmation letters and other forms regarding NYFS attending as exhibitors at AFS annual meetings. Proposals for presentations to be given at AFS annual meetings by John Suter. 1992-1995
5	4	“Arts programming, file 1 of 2” (Folder 1 of 2) Promotional materials on museums, performers and events, and some correspondence from professional traditional arts performers. 1989-1995
5	5	“Arts programming, file 1 of 2” (Folder 2 of 2) Promotional materials on museums, performers and events, and some correspondence from professional traditional arts performers. 1989-1995
5	6	“Arts programming, file 2 of 2” Promotional materials on museums, performers and events, and some correspondence from professional traditional arts performers. 1990-1994
5	7	“BOCES”

Box	Folder	Description
		Program and correspondence regarding John Suter's presentation at the BOCES school library media specialists' conference. 1990
5	8	"Breezy Hill" Breezy Hill Orchard and Cider Mill's grant application to the Greenway Conservancy for the Hudson River Valley and NYFS's letter of support. 1996
5	9	"Catskill Center" Articles and mass mailings on the Catskill Region Biosphere Reserve. 1994-1995
5	10	"Cayuga County Arts Council" Programs and supporting material, correspondence, and flyers from the Regional Arts Conference of the Cayuga County Arts Council. 1995, 1997
5	11	"Citizen Ambassador Program" Correspondence between John Suter and the People to People Citizen Ambassador Program regarding the program's trip to Central Asia. 1992
5	12	"Cornell Theater" Drafts, articles, and background documentation relating to Cornell University's Center for Theatre Arts and Roadside Theater's two-year residency to produce community-based theater. Other keywords: Little Theater, Little County Theater, and the New York State Plays Project. 1991-1993
5	13	"Corporation for Public Broadcasting" Memoranda and other documentation concerning the Corporation for Public Broadcasting's Radio Program Production Fund's funding decisions. 1991-1992
5	14	"Cunneen-Hackett Cultural Center - Poughkeepsie" Correspondence between NYFS and Cunneen-Hackett Cultural Center. 1994
5	15	"Decentralization" Correspondence and accompanying forms for panelists on the Chemung Valley Arts Council's Decentralization grants panel. 1992
5	16	"Folk Revival Film" (Folder 1 of 2) Correspondence with additional documentation, including grant applications, between John Suter and Michael Scully and Doreen Lorenzo, makers of the film <i>What's That I Hear: The Folk Music Revival of the 1960s</i> . NYFS sponsored Scully and Lorenzo's grant application to make the film. 1991-1992
5	17	"Folk Revival Film" (Folder 2 of 2) Grant application to the New York Council for the Humanities to fund the film <i>What's That I Hear: The Folk Music Revival of the 1960s</i> . 1992
5	18	"Foxfire" Articles, newsletters, fact sheets, and other materials from Foxfire. Correspondence and NYFS letter of support for Foxfire grant application. 1991-1993

Box	Folder	Description
5	19	“Friends of American Old-Time Music and Dance [FAOTMD]” Complimentary membership packet from FAOTMD. ca. 1995
5	20	“Henry Street Records” Promotional materials from Henry Street Records. ca. 1996
5	21	“Hobo Project - Hardman” Memos on Bill Daniel’s “Who is Bozo Texino?” project. Other keywords: Toby Hardman. [no date]
5	22	“Hudson Valley Studies Center” Materials on the 1st Annual Conference on Hudson Valley Heritage, held by SUNY New Paltz’s Hudson Valley Study Center. 1997
5	23	“Lead Belly Letter” Correspondence between NYFS and the Lead Belly Society, includes the article “Lead Belly and the New York Folklore Society” in the <i>Lead Belly Letter</i> . 1991-1994
5	24	“MAFA Newsletter” Notes, correspondence, drafts, newsletters, memos, and 2 photographs pertaining to activities of the Mid-Atlantic Folklife Association (MAFA). 1994-1997
5	25	“MARAC” Correspondence, address lists, conference programs, registration information relating to Mid-Atlantic Regional Archives Conference (MARAC) activities. 1995-1997
5	26	“Mohawk Valley Lib Assn” Meeting agendas, participant lists, notes, and correspondence pertaining to a presentation by John Suter about NYFS’s Folk Archives Project given to the Mohawk Valley library Association. 1994
5	27	“NALAA” Informational and promotional material from the National Assembly of Local Arts Agencies (NALAA). ca. 1995
5	28	“Nature Arts Festival” Promotional materials for the second annual Nature Arts Festival. 1996
6	11	“Nature in Legend & Story” Correspondence and promotional materials from Nature in Legend and Story. Other keywords: Nature in Folklore and Fantasy. 1989-1993
5	29	“NEFA” Correspondence from the New England Foundation for the Arts (NEFA). 1995
5	30	“New Jersey Folklore Society” Notes, receipts, and a report entitled “A Concept for a Statewide Infrastructure for Folk Arts Programming in New Jersey.” 1994

Box	Folder	Description
6	12	“New York Foundation for the Arts” Informational materials on the New York Foundation for the Arts and a report titled “Invisible Partners: Service Organizations for the Arts,” and articles on grantwriting. 1990-1997
5	31	“NY Library Association” Conference program, notes, correspondence and other materials relating to John Suter’s presentation on the Archives Project to the New York Library Association. 1993
5	32	“New York State Folk Arts Roundtable, 1990-1996” (Folder 1 of 2) Programs, agendas, announcements, presentation descriptions, and other materials connected to the New York State Folk Arts Roundtables. 1991-1996
5	33	“New York State Folk Arts Roundtable, 1990-1996” (Folder 2 of 2) Programs, agendas, announcements, presentation descriptions, and other materials connected to the New York State Folk Arts Roundtables. 1991-1996
5	34	“Newark Valley Hist Soc” Articles and information about the Newark Valley Historical Society. 1996-1997
5	35	“OMHAR” Flyers for the ‘Long Island Sounds: Oral History and Community History’ conference presented by Oral History in the Mid-Atlantic Region (OHMAR). 1996
5	36	“Out of the Ordinary” <i>Albany Times Union</i> review of “Out of the Ordinary” folk art exhibit at the Albany Institute of History and Art from March 26, 1995, and one piece of business correspondence. 1995
5	37	“Queens Council on the Arts” Correspondence regarding NYFS’s entry in the <i>New York City Arts Manager’s Survival Guide - A Directory of Arts Resources and Services</i> put out by the Queens Council on the Arts. 1994
5	38	“UNESCO” Report issued by the United Nations Educational, Scientific and Cultural Organization (UNESCO) titled <i>Recommendation on the Safeguarding of Traditional Culture and Folklore</i> . 1989
5	39	“Upper Hudson Falls Arts Assn” Promotional materials from the Upper Hudson Folk Arts Association and Paul Rosenberg. [no date]
5	40	“Wagner Labor Archives, NYU” Copy of grant application to the Documentary Heritage Program from the Tamiment Library and Robert F. Wagner Labor Archives at New York University. 1996

Box Folder Description

5 41 "Western NY Library Resources Council"
Correspondence, notes, meeting agenda, brochure, and handouts relating to John Suter's presentation at the Archives Week Banquet in Chautauqua. 1995

Sub-series: Marketing

Materials relating to the marketing of the New York Folklore Society's publications, and *New York Folklore* in particular.

Letter-size folders in this sub-series are housed in Box 5; legal-size folders in this series are housed in Box 6.

Box Folder Description

5 42 "Marketing 1995"
Brochures, copies of other folklore-related publications, notes, lists of potential advertisers and libraries, some correspondence. 1993-1995

5 43 "Sales '93"
Correspondence, invoice, back issues lists. 1993

5 44 "Sales '92"
Correspondence, invoices, back issues list, notes. 1991-1992

5 45 "Sales '91"
Correspondence, invoices, back issues list, notes. 1991-1992

6 13 "Special Offers 1991"
Flyers for special offers on *New York Folklore*. ca. 1990

6 14 "Misc - Advertising not dated"
Correspondence, special offer forms, flyers, notes, articles, license to make authorized photocopies, mailing list of gay and lesbian groups and organizations, subscription service promotional literature. ca. 1989-1991

5 46 "NYF: Old Advert Records ca. 1980s"
Report by Ron Latimer of marketing recommendations for *New York Folklore*, article, promotional brochures from EBSCO subscription agency, drafts of ad for the 40th anniversary issue of *New York Folklore*. ca. 1985-1994

5 47 "Pricelists - Journal and Newsletter 1994"
Flyers of display advertising rates, report by Ron Latimer of marketing recommendations for *New York Folklore*. 1994

5 48 "Prejudice and Pride - Marketing"
Correspondence, notes, address lists, form letters, information on gay and lesbian groups and bookstores, and sample publications connected with NYFS's marketing efforts for their special *New York Folklore* issue, "Pride and Prejudice; Lesbian and Gay Traditions in America." 1994-1995

6 15 "Advertising 1990-93"

Sample copies of folklore publications, brochures, and information for advertisers. ca. 1990-1993

Sub-series: Conferences and Meetings

Materials relating to the planning, organization, and running of the New York Folklore Society's annual conferences and membership meetings.

Letter-size folders in this sub-series are housed in Box 7; legal-size folders in this series are housed in Box 6.

Box	Folder	Description
7	1	"FC 98 - Travel Info" Schedules and prices for train, car rental, ferry and flights to Riverhead, N.Y. 1998
7	2	"Fall Conference 1998" (Folder 1 of 2) Participant lists, letters of confirmation, directions, correspondence, and other materials relating to the planning and organization of the 1998 Fall Conference, "Living, Working & Playing on the Waters of Long Island." 1998
7	3	"Fall Conference 1998" (Folder 2 of 2) Participant lists, letters of confirmation, directions, correspondence, and other materials relating to the planning and organization of the 1998 Fall Conference. 1998
6	16	"FC Registrations" Letters of confirmation, registration forms, and other materials regarding participant attendance at the 1998 Fall Conference. 1998
7	4	"MAFA Agreements/Contracts" Contracts connected with a Mid-Atlantic Folklife Association (MAFA) event. 1997
6	17	"Program 1997" Program for NYFS's 1997 Fall Conference, "Whose Lore, Whose History." 1997
7	5	"FC '97 Registrations" Registration forms for the 1997 Fall Conference. 1997
7	6	"Fall Conf. 97: Correspondence" Correspondence regarding the 1997 Fall Conference. 1997
7	7	"Speaker Bios" Biographical information about presenters at the 1997 Fall Conference. 1997
6	18	"Fall Conference: Notes 1997" Materials relating to the planning and organization of the 1997 Fall Conference. 1997
6	19	"Fall Conference 1997 JS Folder"

- Materials relating to the planning and organization of the 1997 Fall Conference. 1997
- 7 8 "Fall Conference - '97"
Materials relating to the planning and organization of the 1997 Fall Conference. Includes two reports from Mia Boynton on divisiveness at the National Women's Hall of Fame at Seneca Falls, and local tensions in Seneca Falls during this time period. 1997
- 7 9 "Bios - Speakers"
Biographical information about presenters at the 1996 Fall Conference, "Cultivating Variety: Culture and Agriculture in the Hudson Valley."
Programs from the Irish Traditional Music Festivals for 1992-1993. 1992-1996
- 7 10 "Conference Registrations 1996"
Participants list, registration forms, and other materials relating to the planning and organization of the 1996 Fall Conference. 1996
- 6 20 "Fall Conference 1996" (Folder 1 of 2)
Correspondence, letters of confirmation, participant lists, memoranda, budgets, and other materials relating to the planning and organization of the 1996 Fall Conference. 1995-1996
- 6 21 "Fall Conference 1996" (Folder 2 of 2)
Correspondence, letters of confirmation, participant lists, memoranda, budgets, and other materials relating to the planning and organization of the 1996 Fall Conference. 1995-1996
- 7 11 "Annual Meeting 1996"
Meeting minutes, notes, agenda, and correspondence pertaining to the 1996 annual membership meeting. 1996
- 7 12 "Fall Conference '96 - Programs"
Programs for the 1996 Fall Conference. 1996
- 6 22 "Fall Conference 1995"
Participant lists, correspondence, budgets, notes, programs, letters of confirmation, and other materials relating to the planning and organization of the 1995 Fall Conference, "Colliding Truths in the Interpretation of Culture." 1995
- 7 13 "Annual Meeting 1995"
Photographs, notes, agenda, and meeting minutes pertaining to the 1995 annual membership meeting. 1995
- 7 14 "FC 95 - Registrations + Inquiries"
Registration forms, correspondence, and photocopies of checks relating to the 1995 Fall Conference. 1995
- 7 15 "Fall Conference 1995 - Programs"
Programs and registration brochures from the 1995 Fall Conference. 1995
- 7 16 "Fall Conference Program 1994"

- Notes, programs, correspondence, and other materials relating to the planning and organization of NYFS's 50th Anniversary Annual Fall Conference, "Folklore and the People." 1994
- 7 17 "1994 Annual Meeting"
Agenda, meeting minutes, and correspondence pertaining to the 1994 annual membership meeting. 1994
- 6 23 "Fall Conference 1994 Budget + Logistics"
Budgets, participant list, contacts, reimbursement requests, invoices, relating to the planning and organization of the 1994 Fall Conference. 1994
- 7 18 "Fall Conference, 1994 - Programs"
Program and registration brochure for the 1994 Fall Conference. 1995
- 7 19 "Fall Conference 1994 PR + Recruiting"
Press releases, discount notice, registration form, invitation list, correspondence, list of board of directors through NYFS's history with dates of terms, and other materials relating to the planning and organization of 1994 Fall Conference. 1994
- 7 20 "Fall Conference 94 Correspondence - Contracts"
Correspondence, address list, and other materials relating to the organization of 1994 Fall Conference. 1994
- 7 21 "Fall Conference 1994 Registration"
Address lists, registration forms, and other materials relating to the organization of 1994 Fall Conference. 1994
- 6 24 "Fall Conference 1993" (Folder 1 of 2)
Correspondence, contracts, evaluations, participant lists, and other materials relating to the organization of 1993 Fall Conference, "Folk Arts in Education: Foxfire Plus." 1993
- 6 25 "Fall Conference 1993" (Folder 2 of 2)
Correspondence, contracts, evaluations, participant lists, and other materials relating to the organization of 1993 Fall Conference. 1993
- 7 22 "Annual Meeting 1993"
Meeting minutes of the 1993 annual membership meeting. 1993
- 7 23 "1992 Annual Meeting"
Flyer, agenda, notes, meeting minutes, relating to the 1992 annual membership meeting. 1992
- 7 24 "Annual Meeting 1991"
Conference roster, NYFS's by-laws, list of Board members for 1991-1992, and meeting minutes relating to the 1991 annual membership meeting. 1992.

Sub-series: Grants and Grant Applications

Grant applications, reports to funders, and related materials.

Letter-size folders in this sub-series are housed in Box 7; legal-size folders in this series are housed in Box 8.

Box	Folder	Description
8	1	“DHP ’96” (Folder 1 of 2) Grant application, reports, and associated documents relating to a Documentary Heritage Program (DHP) grant funding for the NYFS’s Folk Archives Project. 1995-1997
8	2	“DHP ’96” (Folder 2 of 2) Grant application, reports, and associated documents relating to a Documentary Heritage Program (DHP) grant funding for the NYFS’s Folk Archives Project. Also a small amount of material pertaining to the Erpf Cultural Institute of the Catskill Center for Conservation and Development (CCCD). 1995-1997
7	25	“Grantees Conference 1996” Agendas, handouts, and other materials connected with a conference for Documentary Heritage Program grantees. 1996
7	26	“DHP 1995” (Folder 1 of 3) Grant application, reports, and associated documents relating to a Documentary Heritage Program (DHP) grant funding for the NYFS’s Folk Archives Project. 1995-1996
7	27	“DHP 1995” (Folder 2 of 3) Grant application, reports, completed telephone questionnaires, and associated documents relating to a Documentary Heritage Program (DHP) grant funding for the NYFS’s Folk Archives Project. 1995-1996
7	28	“DHP 1995” (Folder 3 of 3) Grant application, reports, and associated documents relating to a Documentary Heritage Program (DHP) grant funding for the NYFS’s Folk Archives Project. 1995-1996
7	29	“Archives - DHP Proposal 1992” (Folder 1 of 2) Grant application, reports, and associated documents relating to a Documentary Heritage Program (DHP) grant funding for the NYFS’s Folk Archives Project. 1991-1994
7	30	“Archives - DHP Proposal 1992” (Folder 2 of 2) Grant application, reports, and associated documents relating to a Documentary Heritage Program (DHP) grant funding for the NYFS’s Folk Archives Project. 1991-1994
7	31	“Archive - DHP Proposal 1991” Grant application, reports, and associated documents relating to a Documentary Heritage Program (DHP) grant funding for the NYFS’s Folk Archives Project. 1990-1992
7	32	“NEA ’96-’97 Video/Manual” Grant application and associated documents relating to an application to the

- National Endowment for the Arts (NEA) to fund a manual and video documenting Ukrainian-American woodcarver Michael Korhun. 1996-1997
- 7 33 “NEA 95 - Staff Folklorist”
Grant application, reports, and associated documents relating to a grant from the National Endowment for the Arts (NEA). 1994-1996
- 8 3 “NEA 94 Mentoring”
Grant application, reports, and associated documents relating to a National Endowment for the Arts (NEA) grant funding the NYFS’s Mentoring Project. 1994-1996
- 8 4 “NEA 94 Fall Conference”
Grant application, reports, and associated documents relating to a National Endowment for the Arts (NEA) grant funding the NYFS’s 50th anniversary Fall Conference, “Folklore and the People.” 1994
- 7 34 “Mentoring - NEA ’93”
Grant application, reports, and associated documents relating to a National Endowment for the Arts (NEA) grant funding the NYFS’s Mentoring Project. 1993-1994
- 7 35 “Mentoring - NEA ’92”
Grant application, reports, and associated documents relating to a National Endowment for the Arts (NEA) grant funding the NYFS’s Mentoring Project. 1992-1994
- 7 36 “NEA - CPTAP 9/1/92”
Grant application and associated documents relating to an application to the National Endowment for the Arts (NEA) to fund NYFS’s proposed Community Partners Traditional Arts Project (CPTAP). 1992-1993
- 8 5 “NYSCA 1995”
Grant application, reports, and associated documents for New York State Council on the Arts grant to support NYFS. 1994-1996
- 8 6 “NYSCA 1994”
Grant application, reports, and associated documents for New York State Council on the Arts grant to support NYFS. 1993-1995
- 8 7 “NYSCA - 1993”
Grant application, reports, and associated documents for New York State Council on the Arts grant to support NYFS. 1992-1993
- 8 8 “NYSCA - 1992”
Grant application, reports, and associated documents for New York State Council on the Arts grant to support NYFS. 1991-1993
- 8 9 “NYSCA - 1991”
Grant application, reports, and associated documents for New York State Council on the Arts grant to support NYFS. 1990-1992
- 8 10 “NYSCA Grant - 1990”

- Grant application, reports, and associated documents for New York State Council on the Arts grant to support NYFS. 1988-1990
- 8 11 “NYSCA - 1990”
Grant application, reports, and associated documents for New York State Council on the Arts grant to support NYFS. 1989-1991
- 8 12 “NYSCA - 1989”
Grant application, reports, and associated documents for New York State Council on the Arts grant to support NYFS. 1988-1989
- 8 13 “NYSCA Grant - 1988”
Grant application, reports, and associated documents for New York State Council on the Arts grant to support NYFS. 1986-1988
- 8 14 “NYSCA Conduit 1997 Hudson Valley Fruit Museum (Breezy Hill Orchard)”
Grant application to the New York State Council on the Arts and associated materials for a museum at Breezy Hill Orchard. 1996-1997
- 8 15 “NYSCA Conduits - 1996”
Grants applications to the New York State Council on the Arts and associated documents to assist individual traditional artists. 1995-1996
- 8 16 “NYSCA - Minority Partnership Conduits 1992-93”
Correspondence and other documentation relation to grants from the New York State Council on the Arts. Other keywords: William “Bill” Stanford Pincheon. 1992-1993
- 8 17 “NYSCA - Met Publication Conduit 1993”
Letter and copy of a check from the Metropolitan Museum of Art. 1993
- 8 18 “NYSCA Conduit APAP - 1993-1994 American Performing Arts Presenters”
Correspondence, letters of confirmation, contracts, memoranda, requests for reimbursements relating to Association of Performing Arts Presenters annual meetings, funded by a grant from the New York State Council on the Arts. 1993-1994
- 8 19 “NYSCA Conduit - Families of New Yorkers Concerts 1993-1996”
Correspondence, budgets, financial statements, reimbursement requests, contracts, programs and posters, grant application relating to the Families of New Yorkers concert series, funded by a grant from the New York State Council on the Arts. 1993-1996

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