

ILEAD USA

Project Planning: Part 2 Worksheet



Developed from the New York State Library's Outcome-Based Evaluation Plan (Logic Model)

Date:	
Team Name:	Team Member Completing Worksheet:
Project Name:	

Step #3: Inputs, Activities, Services, and Outputs

Adding detail! Describing the necessary inputs, activities and services to be offered, and expected outputs.

Inputs: <i>Resources needed for the program</i>	Activities: <i>Actions needed to provide or manage services</i> Include specific dates and the team member(s) who will complete the actions:	Services: <i>Actions that directly involve the target audience</i> Include specific dates and the team member(s) who will complete the actions:	Outputs: <i>Measurable items or products that come out of the program</i>

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Inputs (cont.): <i>Resources needed for the program</i>	Activities (cont.): <i>Actions needed to provide or manage services</i>	Services (cont.): <i>Actions that directly involve the target audience</i>	Outputs (cont.): <i>Measurable items or products that come out of the program</i>

Outcome #1:

Change in target audience skills, knowledge, attitudes, behaviors, status, or life condition brought about by experiencing the program

<p>Indicator(s): <i>Concrete evidence that will show that the desired change occurred</i></p>	<p>Data Source: <i>Where data will be found</i></p>	<p>Data Intervals: <i>Points at which information is collected</i></p>	<p>Target Audience: <i>Population to be measured</i></p>	<p>Target Achievement Level (Goal): <i>Number, percent, or other measure of change</i></p>

Outcome #2:

Change in target audience skills, knowledge, attitudes, behaviors, status, or life condition brought about by experiencing the program

<p>Indicator(s): <i>Concrete evidence that will show that the desired change occurred</i></p>	<p>Data Source: <i>Where data will be found</i></p>	<p>Data Intervals: <i>Points at which information is collected</i></p>	<p>Target Audience: <i>Population to be measured</i></p>	<p>Target Achievement Level (Goal): <i>Number, percent, or other measure of change</i></p>